

Wyoming Mini-CFSR Review Debriefings

Following QA of the instruments, review teams will debrief the cases reviewed in a group. The debriefing process is designed to promote consistency in the case reviews, thereby decreasing the subjectivity of the review process. Reviewers can assist the Site Leaders in facilitating these debriefings by:

- Coming prepared to present information on the cases they reviewed that day; completing the Debriefing Report (see attached copy).
- Providing a brief overview of the case (how the child came into care), how each **outcome** was rated, and why; see the attached sample completed Debriefing Report for an example of information that should be provided
- Presenting information as concisely as possible, sharing only information that is relevant to the case under review, and ensuring that the information is consistent with the completed Onsite Review Instrument
- Remembering that the purpose of the debriefings is not to educate other team members about all the details of a case or to critique to the agency's policies or practices, but rather to focus on the reviewers' findings regarding the actions taken by the agency during the period under review.
- Participating fully in the debriefing discussions while supporting the Site Leaders in ensuring that every team member has an equal opportunity to share their opinions
- Understanding the value of the debriefing process and being willing to put their judgments under the scrutiny of the other team members.
- Remaining open to the feedback of the group, especially the Site Leaders, and being aware of the potential need for review team members to reconsider case findings following the debriefing process
- Alerting the Site Leaders to concerns regarding schedules, logistical arrangements, or other issues that might create challenges in completing the review
- Giving feedback in a constructive way; including both improvement of needs and strengths.

Reviewers should come to debriefings prepared to present the information shown below regarding the cases that they have finished reviewing. The presentation should take no more than 10-15 minutes. After the presentation, the reviewer will answer questions from the Site Leaders and other team members

Wyoming Mini-CFSR Reviews

Onsite Review Location: _____, WY

PUR: _____ to _____

I. Background Information	
Case Name:	
Type of Case:	
Dates of Foster Care (if applicable):	
Review Team:	
Description of Case:	
Reason for Agency Involvement:	
Family Structure:	
Permanency Goal(s) Dates Established:	

II. Case History	
Date of Most Recent Case Opening & Closure (if applicable):	
History of Maltreatment:	

Issues and needs of other members (parents and children involve in case):

Services provided (past and present; identify providers):

III. Case Interviews

Name	Relationship to Case	Relationship to Case (Other)	Date of Interview	Type of Interview

**Safety Outcome 1: Children are, first and foremost, protected from abuse and neglect
Rating:**

Basis for Rating:

Safety Outcome 2: Children are safely maintained in their homes whenever possible and appropriate.

Rating:

Basis for Rating:

Permanency Outcome 1: Children have permanency and stability in their living situations.

Rating:

Basis for Rating:

Permanency Outcome 2: The continuity of family relationships and connections is preserved for children.

Rating:

Basis for Rating:

Well-Being Outcome 1: Families have enhanced capacity to provide for their children's needs.

Rating:

Basis for Rating:

Well-Being Outcome 2: Children receive appropriate services to meet their educational needs.

Rating:

Basis for Rating:

Well-Being 3: Children receive adequate services to meet their physical and mental health needs.

Rating:

Basis for Rating:

IV. Case Summary

Strengths identified in this case:

Opportunities for improvement in this case:

Systemic Barriers encountered in this case:

Recommendations:

DFS policy Issue identified in this case:

Issue for the WYCRP to help address:

What is the one thing that influenced this case the most either good or bad?

