

## Wyoming Citizen Review Panel Meeting

October 26-27, 2017

### Minutes

Attendees/Introductions: Les Pozsgi, Chair; Robin Van Ausdall, ED; Crystal Girolami (Panel member); Lauri Lamm (Wyoming Department of Family Services Liaison); Peter Newell (Psychologist, Panel member); Carol Nicolarsen (Panel member); Dawn Sides (Wyoming Department of Corrections, Panel member); Jo Lee Schuler (Panel member); Shannon Horton (Panel member); Emily Genoff (Wyoming Behavioral Institute, Secretary)

#### Meeting called to order

#### Updates:

- Outgoing ED Erin Swilling will stay on board as contractor with Parents As Teachers for 4-6 months.
- Wyoming Children's Trust Fund ED Jen Davis would like to involve WyCRP in community efforts to promote family wellness
- Erin and Robin met with Korin Schmidt, Interim Director of the Department of Family Services; Marty Nelson and Ed Heimer, Division Administrators. The purpose of the meeting was to review the recent restructuring of the Department and the Panel's role in supporting the staff and the department's mission:
  - As the PIP (program improvement plan) develops, WyCRP could develop a resources map ensuring communities know about resources available across the state
  - Doing focus groups, getting community feedback
  - Working in communities to help assess what resources can be used to help families arrive at self sufficiency
- Department of Family Services:
  - DFS forwarded recommendations to the governor to combine the Department of Health and the Department of Family Services; some open positions remain unfilled
  - Former DFS Director Tom Forslund responded to the WyCRP's annual report – copies of the response are available. The overall response was positive and supportive of the Department's relationship with the WyCRP.
  - Drug Endangered Child training:
    - Lauri is working with national office to bring a DEC train the trainer event to Wyoming
    - DEC needs to be law enforcement driven for law enforcement to engage with the training
    - DEC Alliance was formed in Rawlins

- Wyoming Child Death Review Team (WyCDRT):
  - WyCDRT under WyCRP's umbrella, and the Children's Justice Act's integration into the Death Review Team needs to be reviewed by the Panel to ensure statutory intentions are met
  - Bylaws may need to be changed to require team member engagement
    - Lauri will provide applicable DFS policies
    - The Panel members can reach out to Death Review Team members to ask if there is anything that would make it easier for them to participate
    - WyCRP can assist with recruiting new Team members
  
- WyCRP:
  - Currently there are 10 Panel members and 2 state Department liaisons (DFS, Corrections)
  - Robin had an initial conversation with Charla Ricciardi about membership and she is potentially interested
  - Please welcome Jana Conine, who has joined the Panel
  - If anyone knows potential Panel members, please put them in contact with Robin
  - Upcoming Panel Meetings
    - Next meeting will be Dec. 14-15 in Cheyenne
    - Spring meeting will be in Casper
    - No Executive Committee call in November, but December's is still tentatively scheduled
  - Finances
    - Incoming money is via our contracts with DFS, Parents as Teachers and some money we have been able to put into savings
    - Expenditures are primarily around staff
    - We are at a comfortable/healthy place with our finances
    - New banking establishment opportunities being reviewed to increase availability of grant funds that are electronically transferred
      - Fundraising
        - We are entirely grant funded at the moment
        - We have a lot of deliverables and very little flexibility with the contracted dollars
        - Robin has reached out to people in Laramie county to explore the possibility of a Gala in April
          - Identified a potential chair and a committee member – two Panel members have volunteered to assist

- Asked Panel members to make a list of people that should be invited
- Strategic Planning
  - Emily, Jo Lee and Crystal will work with Robin and Les to review goals met and still in progress, and report to the full Panel at the December meeting
- Program Updates
  - Parents as Teachers (Karen Loken)
    - Current Year Bi-Annual contract between CRP and PAT National is officially executed as of last week
    - HRSA has released funding through 2019
    - Significant increase noted in the number of families setting goals
      - Also focused on community resources and connecting families to these resources (67% → 92%)
      - Increased visit frequency to 86%
        - Each family is visited 2 times/month
        - Each parent educator has 20 families for a total of 60 visits per month (well over the required 75% per month)
        - New staff added
      - Waiting lists in all WyCRP-served counties for enrollment
        - New staff will help ensure that families get referrals that they need to access services that they need
  - Prevent Child Abuse Wyoming
    - Received certificate of charter from Prevent Child Abuse America good through 2021
    - Quarterly report completed and submitted showing the following: 11 trainings, 2,907 resources distributed, 23 inquiries via telephone, Facebook, email, etc.
      - Attended Prevent Child Abuse America's National Conference in New Orleans
      - 4 trainings scheduled
      - United way contract: Will receive \$2500 in January
      - Donations for Thankful Thursday Auction requested, anticipated to be held in the next few months
      - Have been doing Community Cafes around the state with the Children's Trust Fund
- Korin Schmidt (Senior Administrator, Department of Family Services)
  - Reviewed recommendations sent forward to the Governor, regarding merger of the Department of Family Services with the Department of Health: leaving the agencies separate, partial integration, or full integration
  - Reviewed the Performance Improvement Plan, which is a priority for the Department and a vehicle for demonstrating what Wyoming learned in the CFSR process. The

Department is using a “back to basics approach” and would appreciate WyCRP’s help with implementation of the final PIP, especially in services around families, engaging with families, Continuous Quality Improvement, potentially the case review

- There may be opportunity in the future for WyCRP to partner with DFS on adult protective services issues
- Jen Davis, Children’s Trust Fund
  - Community Cafes attempt to assess needs across the state, including what resources exist, what is needed, what is underutilized and what barriers exist. Partners include Wyoming 2-1-1, PCA Wyoming, WyCRP and Magellan.
    - Have completed cafes in 12 counties and the remaining counties will be scheduled
    - Findings so far:
      - Lack of utilization and coordination are a larger issue than the lack of resources
        - In Laramie County, for example, 12 agencies attended and five of those agencies offered parenting classes but were unaware that other agencies were offering them as well
      - Most communities said mental health services are lacking, especially substance abuse treatment, and there’s not enough transportation or affordable child care
    - The Children’s Trust Fund is working with the departments of Health, Family Services, Corrections and Workforce services to ensure they are collaborative in an intentional way around family issues
  - Ideas for engaging the business community are welcome
  - Parent involvement has been minimal at community cafes so the Children’s Trust Fund is participating in community baby showers, back to school events and surveying, getting 215 responses. The survey link will be shared with WyCRP to see whether additional parent feedback can be solicited.
  - How can WYCRP Help?
    - Community Café participation
    - Working collaboratively and providing feedback on how to make change happen in communities
    - Assist with gathering and sharing information from parents
  - Paper Tigers is a video supporting the Adverse Childhood Experiences and Trauma Resources initiative that is being shared by the Children’s Trust Fund in Gillette and Laramie, and other communities if requested. The follow up video to Paper Tigers is Resilience, and descriptions of both can be found online.

Next meeting: Dec. 14-15, Align conference room