

Wyoming Citizen Review Panel  
Dec. 14, 2017

Attendance: Emily Genoff, Secretary, Sherilyn England, Peter Newell, Jolie Schuler, Carol Nicolarsen, Jana Conine, Carissa O'Malley, Panel Members, WyCRP Director Robin Van Ausdall, PCA Wyoming Director Crystal Girolami, Dawn Sides, Department of Corrections, and Jeff Lamm, Department of Family Services Liaison

Excused: Les Pozsgi, Chair, JoAnn Numoto, Vice Chair

1. Meeting called to order at 1:10 p.m.
2. Introductions and Agenda Review
3. Department of Family Services
  - a. The Wyoming Department of Family Services is still waiting for final federal approval of the Performance Improvement Plan (PIP), which the WyCRP may be able to support through agreed upon information gathering and reporting tasks in communities and with stakeholders.
4. Department of Health
  - a. Charla Ricciardi, a Wyoming Department of Health employee, is a prospective panel member.
  - b. Lindsey Martin, the Injury Prevention Program Manager, is expected to begin serving as the liaison for WDH.
5. Panel membership
  - a. Shannon Horton resigned. Two new members, Jana Conine and Carissa O'Malley, are attending their first meeting.
  - b. Robin would like ideas for panel recruitment. There are currently 11 members out of a possible 15. Panel attendance records are being reviewed and members who haven't been attending will be asked whether they wish to continue.
    - i. Panel elections will be held in April 2018.
  - c. The PCA Wyoming membership also will be reviewed to determine whether the Child Death Review Team members wish to continue, if they've not been participating in recent months. New members will be recruited.
    - i. Discussion followed regarding the Team's statutory membership requirements and assurance that there are enough representatives at every meeting (representatives of DFS CPS and District Managers, WDH, pediatricians, mental health, coroners, law enforcement, judge, prosecuting attorney, defense attorney, CASA, AG's office).
6. Panel meetings
  - a. Call in meetings are scheduled for the first Thursday of each month at 12:15, except there will be no call in meetings in January and July. There also will most likely not be call in meetings in months when there are full panel meetings in Cheyenne or Casper.
  - b. April 12-13, 2018, will be the first full Panel meeting. The meeting will be in Casper and strategic planning will be the focus. The next full panel meeting will be June 14-15, in Cheyenne. The September full panel meeting will be Sept. 13-14 in Cheyenne. The last full panel meeting will be in Cheyenne Dec. 13-14.

## 7. Finances

- a. Profit and Loss statement is available for review (and attached).
- b. Funding allocations unspent from the DFS account needed to be disbursed. Ways to collaborate with DFS to use the funds to support kids and families are being discussed. There may be opportunities to help with statewide rollout of the Drug Endangered Children initiative.
- c. Former director Erin Swilling is still on contract to manage Parents As Teachers, until Robin completes mandated national training.

## 8. Fundraising –

- a. Event (yet to be named) will be April 28 at the Terry Bison Ranch. The entire restaurant facility has been reserved for the event. A discount was given and sponsors are assisting with paying the cost. Admission is \$15; the event starts at 6 p.m. There will be cocktails. Firefighters and police officers are having a chili cook-off and there will be other food items. Jimmy Orr (Mr. Mayor) has agreed to be the master of ceremonies. A community version of Family Feud will be led by Mr. Orr, featuring teams – Air Guard vs. Air Force, Cheyenne Regional Medical Center physicians vs. ancillary staff, and Firefighters vs. Police. Each team is raising a minimum of \$200. Whoever raises more gets to dress the other team for the competition. A silent auction may be part of the event. Next planning meeting is going to be Monday, Dec. 18 in Cheyenne. Private and corporate sponsorships are being sought for panel members to attend. Robin is putting the event together as a volunteer because there are no WyCRP dollars available to put on fundraising events.
- b. Fundraising is rooted in relationship building and a solid base of individual supporters is needed. Grants and large donations are less accessible, particularly for organizations like WyCRP that are difficult to describe. The April 28 event and the Prevent Child Abuse Wyoming pinwheels project are steps toward building that infrastructure. The goal is to accumulate monthly and annual recurring contributions.
- c. Maternal, Infant and Early Childhood Home Visiting program funds (Parents As Teachers federal dollars) have not been reauthorized by Congress as of today. Funding is only assured through 2019).

## 9. Website

- a. Robin will investigate the availability/cost of a new website, because the current website has many limitations. She will gather information and bring a proposal to the panel for consideration.

## 10. Strategic Planning Process

- a. Emily and Jolie reviewed the current strategic plan and identified goals that have been met, goals that should continue into the next plan, and goals that are not relevant any longer.
- b. The recommendation is for a strategic planning session in 2018 that will be built on the platform that was started, maintaining the same mission and vision, and the basic framework for goals.
- c. Emily will donate strategic planning facilitation. Planning the session will be on the agenda for the March call in meeting. Emily will draft a document that outlines the work accomplished, the work pending and opportunities moving forward for new panel members.

## 11. Program Updates

### a. Prevent Child Abuse Wyoming

- i. Fundraising plans are being made, including Thankful Thursday.
- ii. Pinwheels are ordered and marketing plans were discussed.
- iii. PCA and WyCRP are collaborating with the Children's Trust Fund on Community Cafes and a resiliency movie to be shown in Cheyenne during the legislative season.
  - 1. Community Cafes – The goal is to have at least one in every county, sometimes multiple cafes in a county. The Cafes are used as a public forum to determine gaps and trends in community services. Reports will go back to communities. Communities will have the option to pursue recommendations independently or with assistance from Café facilitators.
- iv. The United Way grant's expenditure is being planned; the funds can only be purchased for Laramie County Youth Crisis Center's outdoor activities.
- v. ACE (Adverse Childhood Experiences) and child abuse identification/intervention trainings in Gillette, Carbon County library system, Fremont County are in process, planned or anticipated.

### b. Parents As Teachers

- i. Robin attended the national PAT conference and was inspired to get PAT home visiting resources extended further into Wyoming. She attended a workshop on using social media and personal stories to promote the work PAT does. She also learned about fundraising. She will be going to St. Louis in January for PAT training.
- ii. Wyoming is a leader in the home visiting arena in Wyoming and was recognized nationally. An affiliate plan is being developed. A continuous quality review is underway.

Meeting adjourned Thursday, Dec. 14 at 5 p.m. The next meeting will be Thursday, Feb. 1 at 12:15 p.m.